



Brent

Cabinet

Monday 16 October 2023 at 10.00 am

Conference Hall - Brent Civic Centre, Engineers Way,
Wembley, HA9 0FJ

Please note this will be held as a physical meeting which all Cabinet members will be required to attend in person.

The meeting will be open for the press and public to attend or alternatively can be followed via the live webcast. The link to follow proceedings via the live webcast is available [HERE](#)

Membership:

Lead Member Councillors:

Portfolio

M Butt (Chair)
Tatler (Vice-Chair)

Leader of the Council
Deputy Leader, Cabinet Member for Finance, Resources & Reform and Cabinet Member for Regeneration, Planning & Growth

Donnelly-Jackson
Farah

Cabinet Member for Customers, Communities & Culture
Cabinet Member for Safer Communities & Public Protection

Grahl
Knight

Cabinet Member for Children, Young People & Schools
Cabinet Member for Housing, Homelessness & Renters Security

Nerva
Krupa Sheth

Cabinet Member for Public Health & Adult Social Care
Cabinet Member for Environment, Infrastructure and Climate Action

For further information contact: James Kinsella, Governance Manager, Tel: 020 8937 2063; Email: james.kinsella@brent.gov.uk

For electronic copies of minutes and agendas please visit:
[Council meetings and decision making | Brent Council](#)

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party or trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

Agenda

Introductions, if appropriate.

Item **Page**

1 Apologies for Absence

2 Declarations of Interest

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

3 Minutes of the Previous Meeting 1 - 8

To approve the minutes of the previous meeting held on Monday 11 September 2023 as a correct record.

4 Matters Arising (if any)

To consider any matters arising from the minutes of the previous meeting.

5 Petitions (if any)

To discuss any petitions from members of the public for which notice has been provided, in accordance with Standing Order 66.

6 Reference of item considered by Scrutiny Committees (if any)

To consider any reports referred by either the Community and Wellbeing or Resources and Public Realm Scrutiny Committees.

Resident Services reports

7 Highways Capital Maintenance Programme 2023-24 9 - 36

This report seeks approval for Brent's 2023/24 Carriageway Maintenance programme developed through prioritised programmes of major road resurfacing and preventative maintenance. The report also details the budgets for asset condition surveys and analysis, improvements to highway structures & drainage, improvements to the public realm and renewal of road markings.

Members are asked to note that in order to enable further engagement with ward councillors on ward priorities a report detailing the footway maintenance programme will be presented to a future Cabinet.

Ward Affected:
All Wards

Lead Member: Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)

Contact Officer: Tony Kennedy, Head of Highways and Infrastructure
Tel: 020 8937 5151
tony.kennedy@brent.gov.uk

Finance & Resources reports

8 Quarter 2 Financial Report 2023/24 37 - 88

This report sets out the current forecast of income and expenditure versus the revenue and capital budgets for 2023/24 and other key financial data.

Ward Affected:
All Wards

Lead Member: Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)

Contact Officer: Ben Ainsworth, Head of Finance
Tel: 020 8937 1731
Email: Benjamin.Ainsworth@Brent.gov.uk

Care, Health & Wellbeing reports

9 Review of Adult Social Care Charging Policy 89 - 124

This report outlines recommendations identified for changes to the Adult Social Care charging policy. In detailing the impact of the proposals, Cabinet is being asked to consider the proposed changes and agree that prior to any final approval they are subject to consultation with Adult Social Care service users and the wider public in Brent with any final amendments agreed to the Adult Social Care Charging Policy to be implemented at the start of the 2024/25 financial year.

Ward Affected:
All Wards

Lead Member: Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)

Contact Officer: Andrew Davies, Head of Commissioning, Contract and Market Management
Tel: 020 8937 1609
andrew.davies@brent.gov.uk

Children and Young People reports

10 School Place Planning Strategy 2024-2028 125 - 176

This report seeks approval of the new School Place Planning Strategy 2024-2028.

Ward Affected:
All Wards

Lead Member: Cabinet Member for Children, Young People & Schools (Councillor Gwen Grah)

Contact Officer: Shirley Parks, Director Safeguarding, Partnerships and Strategy
Tel: 020 8937 4529

Shirley.Parks@brent.gov.uk

11 Review of Primary School Places in Primary Planning Area 4

177 - 190

This report informs Cabinet of the intention to informally consult on proposals to manage spare school capacity and falling pupil rolls in Primary School Planning Area 4 (PA4) based on the new School Place Planning Strategy 2024-2028 (which is subject to consideration under Agenda Item 10). This planning area comprises the wards of Stonebridge, Roundwood and Harlesden and Kensal Green.

Ward Affected:
Harlesden &
Kensal Green;
Roundwood,
Stonebridge

Lead Member: Cabinet Member for Children, Young People & Schools (Councillor Gwen Grah)

Contact Officer: Shirley Parks, Director - Safeguarding, Partnerships and Strategy
Tel: 020 8937 4529

Shirley.Parks@brent.gov.uk

Governance reports

12 Complaints Annual Report 2022-23

191 - 274

This report sets out complaint's performance in Brent Council for the period 1 April 2022 to 31 March 2023 and focuses on the nature of complaints and the learning they provide to inform Brent's future approach to service improvement.

Ward Affected:
All Wards

Lead Member: Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)

Contact Officer: Mariza Barros, Complaints and Casework Manager
Tel: 020 8937 1381

mariza.barros@brent.gov.uk

13 Exclusion of Press and Public

No items have been identified in advance of the meeting that will require the exclusion of the press or public.

14 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or their representative before the meeting in accordance with Standing Order 60.

Date of the next meeting: Thursday 16 November 2023



Please remember to set your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public. Alternatively, it will be possible to follow proceedings via the live webcast [HERE](#)